



Grange School Charging Policy

Introduction

1. This charging policy is has been compiled to in line with guidance from Department for Education and sections 449-462 of the Education Act 1996. It sets out what Grange School as a Local Authority maintained school can and cannot charge for.

School Trips (Day)

2. Charges may be levied in respect of day trips that take place during school hours or are part of the curriculum. However non-payment of charges will not exclude attendance. If not enough money is raised educational visits may have to be cancelled

School Trips (Residential)

3. For residential trips which are **not** essential to the National Curriculum, statutory RE or in preparation for prescribed examinations: charges will be made for the cost of the trip.
4. Again non- payment of the charges will not exclude attendance on the trip, although if not enough money is raised the trip maybe cancelled.
5. Help is available for those pupils eligible for free school meals, via the pupil premium.
6. For residential trips which **are** essential to the National Curriculum, charges will be made towards the cost of the trip. Non- payment will not exclude attendance, although again if not enough money is raised trips may be cancelled. Every endeavour will be made to support the cost of the trip and help is available for those eligible for free school meals, via the pupil premium.

Examination Entries

7. A charge will not be levied in respect of examination entries for pupils.

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Materials & Textbooks

8. Where a pupil or parent wishes to retain items produced as a result of art, craft and design, or design and technology, a charge may be levied for the cost of the materials used.

In the case of Food Technology a small charge may be levied and the school provides ingredients. Textbooks are provided free of charge.

Music Tuition

9. The school levies no charges in respect of group music tuition.

Activities Outside School Hours

10. Small charges will be made for activities outside school hours that are part of the National Curriculum or religious education, or that form an essential part of the syllabus for an approved examination.

Damage/Loss to Property

11. A charge may be levied in respect of damage, neglect or loss of school property (including premises, furniture, equipment, books or materials), the charge to be the cost of replacement or repair, or such lower cost as the Headteacher may decide.
12. A charge may be levied in respect of wilful damage, neglect or loss of property (including premises, furniture, equipment, books or materials) belonging to a third party, where the cost has been recharged to the school. The charge to be the cost of replacement or repair, or such lower cost as the Headteacher may decide.

Voluntary Contributions

13. Where the school cannot levy charges, and it is not possible to make these additional activities within the resources ordinarily available to the school, the school may request or invite parents to make a contribution towards the cost of the trip. Pupils will not be treated differently according to whether or not their parents have made any contribution in response to the request or invitation. However, where there are not enough voluntary contributions to make the activity possible, then it will be cancelled and contributions refunded.

Lettings

14. The school will make its facilities available to outside users at a charge of at least the cost of providing the facilities. The scale of charges will be determined annually by the Resources Committee with advice from the LA.

Other charges

The Headteacher, Resources Committee or Governing Body may levy charges for miscellaneous services up to the cost of providing such services e.g. for providing a copy of an OFSTED report.